

REPORT OF MONTHLY EXPENSES - MONTH ENDED 12/31/2011

PERSONAL EXPENSES

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Work-Related Mileage	\$619.90
Parking and Tolls	\$2.66
Flat-Rate Expense Reimbursement (Per Diem)	
Limited	\$0.00
Full (Lodging)	\$0.00
Cell Phone	\$0.00
Other	\$0.00
TOTAL	<u>\$622.56</u>

OFFICE OPERATING EXPENSES

Fixed Assets	\$0.00
Office Lease	\$1,494.60
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$23.30
District Office Cooler/Water Supplies	\$26.07
Office Supplies	\$179.24
Janitorial Cleaning Services	\$40.00
Postage	\$265.20
Publications/Subscriptions/Address Directories	\$38.22
Condolence, Congrats, etc.	\$0.00
Outreach-Legislative Breakfasts/ Constituent Meetings	\$36.74
Printing	\$31.79
Parking and Tolls - Staff	\$13.00
Site Rental	\$0.00
Notary Fee	\$0.00
Professional Services-Trash Removal	\$0.00
Mileage - Staff	\$121.61
Plaques and Flags	\$0.00
Email/Data Connection	\$84.97
TOTAL	<u>\$2,354.74</u>