

**REPORT OF MONTHLY EXPENSES - MONTH ENDED 11/30/2011****PERSONAL EXPENSES**

State Paid Car Lease	\$0.00
Car from State Fleet	\$0.00
Reimbursement for Work-Related Mileage	\$633.98
Parking and Tolls	\$0.00
Flat-Rate Expense Reimbursement (Per Diem)	
Limited	\$0.00
Full (Lodging)	\$0.00
Cell Phone	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b><u>\$633.98</u></b>

**OFFICE OPERATING EXPENSES**

Fixed Assets	\$660.33
Office Lease	\$1,494.60
District Office Insurance	\$0.00
Office Furniture and Equipment Lease	\$0.00
Utilities	\$22.12
District Office Cooler/Water Supplies	\$33.81
Office Supplies	\$305.77
Janitorial Cleaning Services	\$40.00
Postage	\$88.00
Publications/Subscriptions/Address Directories	\$221.50
Condolence, Congrats, etc.	\$0.00
Outreach-Legislative Breakfasts/ Constituent Meetings	\$132.57
Printing	\$0.00
Parking and Tolls - Staff	
Site Rental	\$0.00
Notary Fee	\$0.00
Professional Services-Trash Removal	\$0.00
Mileage - Staff	\$34.76
Plaques and Flags	\$0.00
Email/Data Connection	\$84.97
<b>TOTAL</b>	<b><u>\$3,118.43</u></b>